



DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF CHAPLAINS
2700 ARMY PENTAGON
WASHINGTON DC 20310-2700

DACH-ISZ

21 March 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: DoD Financial Management (FM) Certification Program

1. Reference DoD Instruction 1300.26, November 20, 2013.
2. In order to institute best financial management practices the Chaplain Corps has chosen to implement FM Certification IAW DoD Instruction. Our Corps challenge is to continue to meet financial objectives in a dynamic national security environment with significantly fewer resources. This produces greater demands on the FM workforce to provide leadership through its understanding of the budget process, financial management and decision support skills.
3. Over the next few days the Office of the Chief of Chaplains will populate the Learning Management System (LMS) with the names and contact information of all chaplain resource personnel. Soon you will receive an email welcoming you to the Department of Defense FM Certification Program. The program is designed to improve financial information and auditability of financial statements. It requires departments such as Resource Management (RM) to improve processes, internal controls, and systems supporting information most often used to manage assets.
4. The FM certification and training program develops technical competencies that ensure our RM personnel have the knowledge, skills and abilities necessary to meet Army resourcing challenges. The administration of the program, meaning the record keeping and documentation of training and certification approval, is done through LMS.
5. While the Chaplain Corps has outstanding FM training programs, the Army has initiated an enterprise-wide framework to guide FM training and development. This program is the blueprint for ensuring that the Chaplain Corps is properly trained to meet current and future FM challenges while supporting the warfighter. This process will align our learning with the DoD standard. Key to the certification process is experience, education and training, and leadership development.
6. The certification program policy identifies the FM workforce as military and civilians in occupational specialties or program descriptions who perform FM duties. The program also highlights gaps to help prioritize the type of training to develop next. LMS will provide a means for the Chaplain Corps to keep track of ongoing individualized training. This will allow focused training by targeting courses that meet the certification and proficiency levels outlined by the financial position held.

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7. The formal launch of the FM Certification training will coincide with the DACH Sustainment and Information Mobilized Training Team (MTT) and Information Resources Management and Logistics (IRML) events conducted this summer. A section of the training will further explain the process of certification and the motivation to increase the Chaplain Corps financial managers' knowledge base. You do not have to wait until training to access iCompass Learning Management System. Once you receive the email verifying account access you may log in (<https://whs.plateau.com/learning/user/ssoLogin.do>) and begin training. The program is based on a two-year cycle. It is individualized in order to strengthen your skills and will also incorporate training that you have already received.

8. The POC for this action is Mr. Jeffried Apodaca at (571) 256-8747 or jeffried.apodaca.civ@mail.mil.

YVONNE C. HUDSON
CH (COL) USA
Director, Sustainment and Information

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